

Determination Phase

Applicant

Start

Does the business have chemicals/
products in inventory for which
there are material safety data
sheets (MSDS) as required by
Occupational Safety and Health
Administration (OSHA) or
Washington Industrial Safety and
Health Act (WISHA)?

Yes

No

Do you ever have 10,000
pounds or more of the chemical
on site?

Yes

No

Is the chemical an
extremely hazardous
substance (EHS)?
Refer to EPA List of Lists

A

Yes

No

B

Do you ever have more of the
EHS on site than its threshold
planning quantity (TPQ)?

Yes

No

No Action Required

Washington Department of Ecology
(Ecology) on behalf of the State
Emergency Response Commission

Public or Other Interested Party

Reporting Phase

Notify the State Emergency
Response Commission (SERC)
thru Ecology and the **Local
Emergency Planning Committee
(LEPC)** that your facility is subject
to Section 302 Emergency
Planning requirements

Within 60 days of
arrival on site

C

Report the Hazardous
Chemical inventory according
to EPCRA 311 requirements:
Send MSDS or a MSDS list to
SERC, LEPC, and fire
department

Within 90 days of
arrival on site

C

Report the Hazardous Chemical
Inventory: Submit Tier Two-
Chemical Inventory Reports to
the SERC, LEPC, and local fire
district annually by March 1st.
Ecology accepts reports on
behalf of the SERC. *Please
note: some exemptions may
apply. Please contact Ecology
staff*

By March 1st of each year

C

CRK Unit
Department of Ecology
PO Box 47659
Olympia, WA 98504-7659

1-800-633-7585, press 2 at
greeting
hsio@ecy.wa.gov

Legend:

A =Hyperlink

→ =Progression

→ =Revision

.....→ =Optional

For more information on this or any permitting process visit <http://www.ora.wa.gov> or call the Washington State Office of Regulatory Assistance at (800) 917-0043.